



205 Towne Lake Way, Pooler, Georgia 31322

[board@townelakehoa.org](mailto:board@townelakehoa.org)

Monthly Meeting Agenda

May 12, 2020

Location: 122 Manor Row

Call to Order/ Roll Call (Board only Meeting): Darlene

Open Discussion (Board Members Voice/Concerns)

#### Executive Session of the Board

Approval of Previous Meeting Minutes: Darlene

#### HOA Board Reports

1. Treasure's Report: Reggie
2. Neighborhood Watch: Kenneth
3. Pool Chair: Darlene/Ingrid
4. Pavilion Rentals: Kenneth
5. Architectural Review Board Chair Report: Kenneth
6. Social Committee Report: Ruthie/Judith
  - a. Fall Event
  - b. Christmas Event

#### Old Business

1. Repair and upgrade of Tennis Court: Darlene
2. Refurbishing Towne Lake Street Signs and Posts: Darlene
3. Towne Lake Internal Financial Review: Ingrid
4. Opening of Custodial Service bids: Darlene
5. Review of At&t and Comcast Service Contracts: Darlene
6. Refurbishing and purchasing new pool furniture: Darlene/Ingrid
7. Approval of Carpentry Bids : Darlene  
Description:
  - a. Framing, installing doors and siding of new storage area.
  - b. Refurbishing of Posting Board

### New Business

1. Opening Schedule of the Pool: Darlene/Ingrid
2. Power Wash approval for Pool House/Pavilion
3. Quick Books Online Subscription: Ingrid
4. Pool Fencing Bids: Darlene/Ingrid

### Open Actions

1. Adding New Landscaping in all common areas: Reggie
2. Review of all Towne Lake Contracts: Darlene/Ingrid
3. Light at curve on Manor Row: Reggie
4. Securing Funding for Circle: Kenneth

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