



205 Towne Lake Way, Pooler, Georgia 31322

[board@townelakehoa.org](mailto:board@townelakehoa.org)

Monthly Meeting Agenda

January 7, 2020 7:00 P.M.

Location of Meeting: 153 Village Lake Dr.

Introduction of 2020 Board of Directors: Kenneth Gonzalez

Call to Order/ Roll Call: Darlene Green

Open Discussion (Resident's Voice/Concerns)

#### Executive Session of the Board

Approval of Previous Meeting Minutes: Darlene Green

#### HOA Board Reports

1. Treasure's Report: Reggie
2. Neighborhood Watch: Kenneth
3. Pool Chair: Reggie
4. Pavilion Rentals: Kenneth
5. Architectural Review Board Chair Report: Kenneth
6. Social Committee Report: Yasmin/Ruthie

#### Old Business

1. Repair and Upgrade of Tennis Court: Kenneth
2. Refurbishing Towne Lake Street Signs and Post: Kenneth
3. Towne Lake Internal Financial Review: Reggie/Ruthie

#### New Business

1. 2019 Financial Statements: Kenneth/Reggie
2. 2020 Operating Budget Approval: Darlene
  - a. Social Committee Budget Breakdown: Darlene
3. Restaining of play ground sets: Darlene
4. Bank signature card update: Kenneth

## Open Actions

1. Quote for sign/posting board at entrance of neighborhood: Kenneth
2. Create/maintain HOA Membership card database: Kenneth
3. Adding New Landscaping in all common areas: Reggie
4. Review of all Towne Lake Contracts: Reggie/Kenneth
5. Light at curve on Manor Row: Reggie
6. The Securing of Pool House/Amenities: Kenneth
7. Securing Funding for Circle: Kenneth

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