



205 Towne Lake Way, Pooler, Georgia 31322

[board@townehoa.org](mailto:board@townehoa.org)

Monthly Meeting Agenda

February 5, 2019

Call to Order/ Roll Call : Kenneth

Open Discussion (Resident's Voice/Concerns)

#### Executive Session of the Board

Approval of Previous Meeting Minutes: Kenneth

#### HOA Board Reports

1. Treasure's Report: Reggie/Lynda
  - a. Review of 2019 Budget: Reggie
2. Neighborhood Watch: Kenneth
3. Pool Chair: Darryl
4. Pavilion Rentals: Darlene
5. Architectural Review Board Chair Report: Darlene
6. Social Committee Report: Yasmin/Ruthie
  - a. Planning/Budget of 2019 Towne Lake Social Events

#### Old Business

1. Light at curve on Manor Row: Reggie
2. Upgrading of Deck: Kenneth
3. Replacement of dead bushes in common areas: Reggie
4. Review of AT&T services: Reggie
5. Review of all Towne Lake Contracts: Reggie/Kenneth
6. Tree/Palm Tree Removal: Reggie
  - a. Review Quotes
7. Maintenance
  - a. Pressure Washing Service Pool/Pavilion/Deck Areas: Kenneth
  - b. Pressure Washing Service for Entrances/Marquee: Kenneth

#### New Business

1. Adding New Landscaping in all common areas: Kenneth
2. Next door website discussion: Ruthie
3. Who is responsible for generating News Letter: Kenneth

## Open Actions

1. Quote for sign to entrance of neighborhood: Reggie
2. Purchase camera: Kenneth
3. Quote for street light on Manor Row entrance: Reggie
4. Create/maintain HOA Membership card database: Kenneth

Review New Actions: Ken

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