



205 Towne Lake Way, Pooler, Georgia 31322  
board@townelakehoa.org

## Monthly Meeting Agenda May 1, 2018

Call to Order / Roll Call

Chris

Open Discussion (Resident's Voice/Concerns)

### Executive Session of the Board

Approval of Previous Meeting Minutes

Chris

HOA Board Reports

- Treasurer's Report Asa/Lynda
- Neighborhood Watch Chris
- Property Manager/Pool Chair Darryl
- Pavilion Rentals Darlene
- Architectural Review Board Report Darlene
- Social Committee Report Yasmin/Ruthie

Old Business

- Playground Project Update Kenneth
- Maintenance Chris
  - Roundabout maintenance plan
  - Pool building siding
  - Repair HOA posting board
  - Add railings to dock
  - Bathroom locks removed
- HOA Insurance Policy Review Chris
  - Wind/Hail, Flooding, Liability
- Pool Opening Party Yasmin/Ruthie
- Social Event @ Royal Cinemas Chris
  - Board to select date
- Parking on the streets Chris

New Business

- Management of Board Member Dues Kenneth
- Do we want to add locks to bathrooms? Chris
- Do we want to add roll-down door to close bathrooms?
- Review bids for pine straw Kenneth

Open Actions

- Get quote for HOA insurance premium (Ga. underwriter) Chris
- Identify plan for HOA Seal Rodney/Chris
- Clarify common areas in Manker landscape contract George
- Contact empty lot owner about maintaining lot (Cut grass etc.) Darlene
- Bookkeeper to track late fees in quick books. Asa/Lynda
- Post pool contact info by pool Darryl

Review New Actions

Rodney